

Appendix F: Student Accommodation Refusal Form

Directions: If a student refuses an accommodation listed in his or her Individualized Education Program (IEP), Individual Service Plan (ISP), 504 plan, or an EL plan the school should document in writing that the student refused the accommodation, and the accommodation must be offered and remain available to the student during testing. This form must be completed and placed in the student’s file and a copy sent to the parent on the day of refusal. Principals (or designee) should work with Test Proctors to determine who, if any others, should be informed when a student refuses an accommodation documented in an IEP, ISP, 504 plan or an EL plan.

Student Name: _____ Date: _____
Grade: _____ Student ID#: _____
School Name: _____
School District: _____
Illinois Assessment of Readiness and Illinois Science Assessment: _____
Test Proctor: _____
Accommodation(s) refused: _____
Reason for refusal: _____

Comments: _____

Student’s Signature (optional): _____

Signature of Test Proctor: _____

***Keep this form on file at the school.
A copy must be sent home to the parent.***